

THEEWATERSKLOOF MUNICIPALITY

DRAFT GRANTS-IN-AID POLICY

Grants-in-aid payments can only be considered and effected if we have budgeted for such expenditure.

Institutions should apply for Grants by no later than 31 January before the Draft Budget is tabled. If the municipality is convinced that the grant is for a good course, provision should be made in the draft budget and such intention must be disclosed with the budget and other prescribed budget-related documents for public and stakeholder comments.

The name of the institutions, the amounts and brief descriptions should appear on the Grants Statement. Institutions subscribing to provincial or national agenda such as HIV/Aids Council, Anti-Crime Organizations, SPCA, Hospice, Old Aged Home, etcetera.

It is strongly recommended that schools, sports clubs and students should not be considered as the relevant provincial departments should see to the well-being of such institutions. Another problem is if you give to one, you cannot turn away the other (we need to be consistent)

Before a grant can be considered, approved and budgeted, a certified copy of the Constitution, Non-Profit Organization (NPO) Certificate and details of the members/executive committee must be supplied. The institution must be compelled to supply audited Financial Statements and the Audit Report to Council.

Grants-in-Aid ("Funds transferred to organizations and bodies outside government") must be treated in terms of Section 67 of the MFMA.

Recommendation:

It is recommended that a Committee (consisting of the Executive Mayor, Deputy Executive Mayor, Chairperson of the Finance Committee, Municipal Manager and CFO) be established to screen and adjudicate applications for approval.

S.N. Jacobs

Director Financial Services

For discussion at the Finance Portfolio and Mayoral Committee Meetings of 22 March 2007