

HOOFKANTOOR / HEAD OFFICE

Navrae/ Enquiries : Mrs M Faul

Verw No/Ref Nr : 1/1/3/1

Datum/Date : 12 May 2017

The Department of Research and Documentation
South African Human Rights Commission
PAIA Unit
Private Bag x 2700
HOUGHTON
2041

FOR ATTENTION : Tshepang Sebulela @ tsebulela@sahrc.org.za / Simphiwe Sidu @ ssidu@sahrc.org.za

Sir / Madam

SECTION 32 REPORT IN TERMS OF THE ACT ON THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000 [ACT 2 OF 2000]

A copy of the Section 32 Report for Theewaterskloof Municipality in terms of the Promotion of Access to Information Act, 2000 [Act 2 of 2000], for the period 01 April 2016 to 31 March 2017, is attached.

Please acknowledge receipt of this report.

Yours faithfully



M Faul

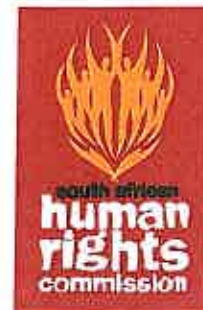
**DEPUTY-INFORMATION OFFICER /
MANAGER : CORPORATE SERVICES**

SOUTH AFRICAN HUMAN RIGHTS COMMISSION

33 Hoofd Street
Braampark, Forum 3
Braamfontein
2017

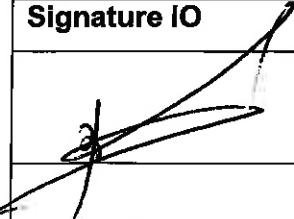
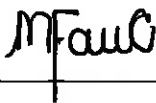
Private Bag X 2700
Houghton
2041

Tel.: 011 877 3600
Fax: 011 403 0684

**REPORT IN TERMS OF SECTION 32 OF THE PROMOTION OF ACCESS TO INFORMATION****ACT, 2 OF 2000****INFORMATION SHEET**

Name of Public Body:	Theewaterskloof Municipality
Location of Public Body:	6 Plein Street, P O Box 24, Caledon, 7230
Municipality Type and Location:	Local Municipality – Western Cape
Contact details of Information Officer (IO):	Acting Municipal Manager – Mr D Louw
Contact details of Deputy Information Officer (DIO):	Mrs M Faul
Email:	marelizefa@twk.org.za
Fax:	0865665875
Tel:	028-2143300
Mobile:	0833803915
Department / unit in which DIO is based:	Administration
Alternative contact details for PAIA functionary / functionaries:	Not applicable
Contact details for personal assistant (PA) of the IO:	Reynell Felix – reynelfe@twk.org.za Tel nr : 028-2143346
Reporting Period:	01 April 2016 to 31 March 2017

SIGNATORIES:

Signature IO	Signature DIO	Date
		
Mr D Louw	Mrs M Faul	12 May 2017

Transforming society. Securing rights. Restoring dignity.

Chairperson: M L Mushwana; **Commissioners (Full-Time):** M Ameerma, B Malatji, L Mokate;
Commissioners (Part-Time): J Love, D Titus;
Chief Executive Officer: L Khumalo

APRIL 2016 – MARCH 2017

Report submitted in terms of section 32 of PAIA

Reporting period: 01 April 2015 to 31 March 2016	Total Number	Comments
(a) number of PAIA requests received	9	
(b) number of requests granted in full	7	Affidavit ito Section 23 issued [Deemed as refusal – documents does not exist.] in 2 instances where a request for information was received.
(c) number of requests granted despite there being a ground of refusal, but granted in the public interest	0	
(d) number of requests: (Note: 3 parts to be completed)		Affidavit ito Section 23 issued [Deemed as refusal – documents does not exist.]
(i) refused in full	1	
(ii) refused partially	1	Request granted as to points 1 – 3. Affidavit ito Section 23 issued as to point 4 [Deemed as refusal – documents does not exist.]
(iii) number of times a provision of PAIA was relied on to refuse a request in full / partially	0	
(e) number of instances where the 30 day period to deal with a request was extended	0	
(f) number of internal appeals: (Note: 2 parts to be completed)		
(i) lodged with the relevant authority	0	
(ii) number of cases where requests were granted as a result of an internal appeal	0	

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<p>(g) number of internal appeals lodged on account of a deemed refusal</p>	<p>0</p>	
<p>(h) number of applications to court on the grounds that an internal appeal was dismissed by the relevant authority failing to give notice of its decision in the timeframes stated in section 77 (3)</p>	<p>0</p>	
<p>Comments <i>(including but not limited to comments relating to implementation, application, requests or aspects of PAIA in respect of which reforms are recommended)</i></p>	<p>The cost relating to the publication of the Section 14 Manual in the Government Gazette is very high and must special prices for the publication of Section 14 Manuals be negotiated with the Government Printers.</p> <p>[Publication of the <u>English</u> version of Section 14 Manual for Theewaterskloof Municipality amounts to R40,000.00]</p>	

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Commissioners (Part-Time): J Love, D Titus;
Chief Executive Officer: L Khumalo

THEEWATERSKLOOF MUNICIPALITY

ACT ON THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000
REQUESTS RECEIVED : 01 APRIL 2016 – 31 MARCH 2017

NO	REQUESTER	SUBMISSION DATE	DATE REQUESTS GRANTED OR REFUSED	MONIES PAID	RESPOND TO REQUESTS
1	Mrs AC O'Sullivan obo Home Owners Association of Maremanna Polo and Equestrian Estate	05/04/2016	13/04/2016	Request Fees = R 39.90 Access Fees = None Information send via email to the requester	Request granted in full for available documents which was requested.
2	Du Plessis Hofmeyr Malan Inc obo Greyton Ratepayers and Residents Organisation	06/06/2016	21/06/2016	Request Fees = R39.90 Access Fees = None Only letter in this regard was issued.	Affidavit ito Section 23 issued [Deemed as refusal – documents does not exist.]
3	Gloria Bay Home Owners Association ~ Ms TA Loynes	12/07/2016	23/08/2016	Request Fees = R 39.90 Access Fees = None Information send via email to the requester	Request granted in full for available documents which was requested.
4	Ward 2 Forum – Mr DS Crabtree	19/08/2016	26/09/2016	Request Fees = R 39.90 Access Fees = None Information send via email to the requester	Request granted in full.
5	South African Heritage Archives	Request transferred from ODM 27/09/2016	05/10/2016 Extension of 30 days period 02/11/2016	Request Fees = Paid to ODM Access Fees = R193.23	Request granted as to points 1 – 3. Affidavit ito Section 23 issued as to point 4 [Deemed as refusal – documents does not exist.]

6	JJ Oberholzer	14/12/2016	14/12/2016	Request Fees = R 39.90 Access Fees = R 45.60	Request granted in full.
7	Pam Golding Agente [Douglas Legg]	07/03/2017	20/03/2017	Request Fees = R 39.90 Access Fees = R 45.60	Request granted in full.
8	JJ Oberholzer	23/03/2017	23/03/2017	Request Fees = R 39.90 Access Fees = R 23.94	Request granted in full.
9	Ward 2 Forum – Mr DS Crabtree	29/03/2017	02/04/2017	Request Fees = R 39.90 Access Fees = None Information send via email to the requester	Request granted in full.